



Charity registration number 296856
www.charndon.com

Committee meeting held in the Community Centre
Monday 8th September 2008

The Minutes

Meeting attended by: Anne Watts, Sally Bishop, Sarah Grant, Sandra Kemp, Chris West.

1. **Apologies.** Beverley Evans, Martin McCarthy, John Fish and Clare.
2. **Approval of Minutes of last meeting.** Signed and approved as a true record.
3. **Actions Arising.**
 - 3(a) **Premises License:** The application has now been submitted and we are awaiting the new license showing Beverley as premises license holder. We still need to clarify whether Beverley will also be the Licence applicant for the TENS when we need them.
 - 3(b) **Hire Agreement:** A sub-committee of Sally, Sandra and Sarah will meet and get a review underway. First meeting 13th Sept.
 - 3(c) **Bookings Secretary:** Sally will distribute flyer advertising the post through the village and report response at next meeting. Sarah & Clare want to hand over to someone new as quickly as possible.
 - 3(d) **Terry Coates:** Sandra spoke to Terry and told him about the collection, and asked him what he would like to do with the money as The Long House is not even at the stage of being rebuilt yet. Terry does not want the money for himself, but asked that something be purchased for the children of the village and perhaps a plaque to remember the donation. Sally to look at prices of a concrete table tennis table for the field. Any other suggestion would be welcome. Terry said he would come along to commemorate whatever we decide to get.
4. **Finance:** Current Account £2958.01. Reserve Account £2222.57 as at 15th August 2008. Please note the cut off date for all receipts will be 10th October so that the accounts can be prepared for auditing.
Martin who has hired the hall for circuit training owes £136.50. **Sarah or Sally** to ask Sarah McCarthy if she can do anything to get him to pay. No further bookings to be taken for him.
5. **Feedback on Recent Events:**
 - Maintenance Day:** More people than usual turned up to help and so we were able to get a lot of jobs done. Thank you to everyone who gave their time and expertise.
 - Cocktail Party:** Everyone enjoyed the evening and a big 'thank you' to all who worked so hard, especially Bev, Chris, Clare and Anne who were the main organisers.

6. Future Events:

AGM: The date set last year for this year is Monday 24th November at 8pm.
Sandra to do 21 day notice for AGM and asking for new members for the committee.

Carols Evening: Friday 19th December – Discuss at next meeting

Childrens Christmas Party: Saturday 20th December - (provisional)
Sally will also arrange an outing for the over 11's as their Christmas event.

7. Community Matters: None

8. Charndon Community Association Website: - To ask **Martyn** if website up to date with minutes etc.

9. Correspondence: Sally had collected various leaflets and newsheets from Andrea

10. Any Other Business: Sandra gave notice that she would not be standing for the Secretary's post or the committee at the AGM.
Cleaning complaints need to be addressed again. **Sally or Sarah** to talk to Maria.

The meeting closed at 9.20pm

The date of the next meeting was agreed **for Monday 13th October at 8pm**