



Charity registration number 296856
www.charndon.com

Committee Meeting held at Chris West house at 7.30pm on Monday 19th January

The Minutes

Meeting attended by: Bev, Chris, John, Bronwen, Clare

1. **Apologies** : Sally, Anne
2. **Approval of minutes**

Signed and approved as a true record by Chris West

3. Matters arising from Minutes

- 3(a) Hire Agreement – Chris to speak to Sally about this and get an update. Might need us to have a focus group on it to finalise it – Chris/Sally will advise on this
- 3(b) Terry Coates collection – Youth club will be coming back to Chris with ideas e.g. projector. Chris will update us at next meeting and then check with Terry
- 3(c) Cleaner – Sally to report back at next meeting once we have 1 months worth of timesheets
- 3(d) Windows in bus shelter need replacing – we are waiting to hear from the parish council on this
- 3(e) times and stops of fish and chip van be put on the web site – Martin to action

4. Finance

100 club as at 15/01/09 £2114.19

No other financial records at the meeting but view that we have £10k in the bank that we need to start spending as we are a charity and Paul advised.

Ideas for spending the money

- Repainting hall inc. kitchen and toilets but not ceiling - *Amount (Personal minute)*
 - Delay painting until after 16th Birthday party in Feb or March
 - All agree to go ahead with this
- Boxing in piping around hall and reception area- *Amount (Personal minute)*
 - Chris to check whether it includes painting or whether already finished item
 - All agreed to go ahead

- Concrete base for water pump with bricks *Amount (Personal minute)*– suggested location was near basket ball pitch and bench with metal Plac or near the war memorial
- Aluminium kick door panel to ladies toilet door
 - All agreed, Marc good to do it
- Non-smoking stickers Settons – Bev actioned to look at
- Fire retardant curtains
 - Sally will check if can be treated if not then we need to buy new curtains
- Bigger radiator in ladies toilet as radiator too small for volume of room to be heated
 - John to get a quote/mickey to do it
- Cooker
 - Chris to check on whether there is a problem with the hob – it could just be that the dials have been changed
- Outdoor tables – green plastic
 - Bev actioned to research price for outdoor green tables for patio area
- Cups and saucers
 - 50 – Chris to get or organise possibly from Ikea
- Mower has been service - price £550 paid by CCA

Total expenditure (using above pricing and excluding kick door panel, non smoking stickers, curtains, radiator, cooker, plastic tables, cups and saucers) is £1840

5. **Feedback on recent events**

5(a) Childrens Christmas party - Agreed successful but a lot of hard work for Sally and Bev

Bev/Sally actioned to book the entertainer in now (Sat 12th December)

5(b) Carols round the tree

Need to make a decision about this around May if want the silver band.

Turnout was disappointing although few comments suggested that those that attended enjoyed the event. Standing around for 45 mins before the band played was not successful as people got cold although reason for this was so that people were then ready to join in the singing with the band.

Possibly consider not having the event this year or trying something different – Suggestion for alternative was to carol sign around the village and then end up at the hall or do something like burns supper in 2009.

Clare actioned to check with Paul regarding *Amount (Personal minute)* paid to band.

5(c) Gifts for elderly

Thankyou to Bronwen for putting together the gifts for the elderly. Mini Hampers were a tin of Cadburys chocolate biscuits, M&S Crackers and Chutney.

Amount spent (Personal minute)

Thank you cards received from Mrs Webb, Mrs New, Mr and Mrs Bowyer

For future records (*Personal minute*)

5(d) ice skating for year 7+

Only 6 children and Sally – worth repeating unless come up with a new idea but a lot of organisation

6. Future Events

Quiz Night – March

- Clare to contact martin say whether OK and check with John Braebrook and get a firm date.
- Once date confirmed – Anne to publicise

Easter Egg Hunt – Saturday 11th April

- Action for all to set up committee to organize at March CCA Meeting

Maintenance morning - Saturday 16th May

- Anne actioned to publicise

Summer adult event evening – June 27th 2009

- Action for all to firm up ideas of this event at March CCA meeting e.g. June BBQ Rounders

Maintenance morning - Saturday 26th September

• Anne actioned to publicise nearer to time as we may decide not to have this AGM – November???

- Action to agree date for diaries at March CCA meeting

Childrens Christmas Party – Saturday 12th December

Christmas Carols (provisionally Friday 18th)

- Action to make decision for silver band by May due to John needing to confirm with silver band by then

Clare actioned to send all the above dates to Jayne Protheroe to get booked in the diary

7. Community Matters – Bucks & Local
Nothing to report

8. Publicity: Life together/Newsletters/ Website/Flyers
Anne to consider whether she is ok to take on responsibility of managing noticeboard
– confirm at next March CCA meeting

9. News from Charndon Parish Council
Nothing to report

10. Correspondence
Nothing to report (Thankyou cards already mentioned)

11. A.O.B.
Sally felt the hall bookings mean we have lost all regular bookings except dog ladies.
For example, TKD is moving to larger premises and Martins band is only on odd Tuesdays
Maybe need some publicity and party bookings – Ann to think about what publicity

12. Date of the next meeting - The date of the next meeting was agreed **for Monday 16th March 2009 at 19.30 at Clare's house** (in meeting we said 19th but this was a Thursday)

Future Meeting dates, time and location:

Monday 16th March 19.30 Clare
Monday 27th April 19.30 Bronwen
Monday 8th June 19.30 John
Monday 20th July 19.30 Anne
Monday 31st August 19.30 Bev
Monday 12th October 19.30 Sally
Monday 23th November 19.30 Chris

Note: Additional meetings may be required for specific events

The meeting closed at 21.30